

**CITY COUNCIL SPECIAL MEETING
JULY 11, 2017 – 6:00 P.M.
IONA COMMUNITY CENTER**

PRESENT: Mayor Brad Andersen, Council President Dan Gubler, Council Member Rob Geray, Council Member Dan Garren, City Clerk Shara Roberts, Public Works Director Zech Prouse, Treasurer Amy Sullivan, and Chief of Police Karl Bowcutt.

ABSENT: Council Member Kathy McNamara, and Attorney Dale Storer.

VISITORS: Paul Scoresby and Ted Hendricks.

Mayor Andersen welcomed everyone and Treasurer Sullivan led with the Pledge of Allegiance. A roll call was taken to open the meeting.

Approval of City Wide Survey Invoice: Mayor Andersen presented the invoice submitted by the team who was contracted to conduct the city wide survey which captures the additional time and effort put in then originally contracted for.

He further explained when the Council first started this project the intention was for the survey to be 8 to 10 yes/no questions. However, it evolved to a 16 question survey with a mixture of yes/no and open ended questions. As a result of this, it ended up taking a lot more time to complete and quantify the data.

Mayor Andersen entertained a motion. Council Member Geray moved to approve the payment to Full House Productions LLC. in the amount of \$6,500 for services rendered for the City Wide Survey. Council Member Garren seconded the motion. The payment of the invoice was approved by a roll call vote:

Council Member Geray: Yes
Council Member Garren: Yes

Council Member Gubler: Yes
Council Member McNamara: Absent

General Water System Discussion: Engineer Paul Scoresby began the discussion by passing around a detailed cost analysis, “Exhibit A” and a map “Exhibit B” outlining the potential water system improvement project. Mr. Scoresby then discussed the water system improvements and cost analysis in detail with the Council.

Ted Hendricks with East-Central Idaho Planning & Development Association (ECIPDA) reported he spoke with a bond attorney who indicated the City was well within their time limit to have a bond election in November, and with the schedule they have outlined would still allow for construction to begin in 2019.

Mr. Scoresby expressed it would be wise for the City to get moving on some items right away such as moving forward with putting a work order in with the power company to set a pole with a transformer, as well as, starting the process for railroad permitting, and have a cost on these items before it goes out for bid. Director Prouse was assigned these actions items.

Council President Gubler agreed to move forward on conversations with Progressive Irrigation in regards to the two (2) canals which will need to be crossed in order to complete this project.

Mr. Hendricks further explained both Department of Environmental Quality (DEQ) and Army Corps of Engineers is federal funding sources which require more scrutiny by an auditor so there will be some increased costs which have been outlined in the handouts provided.

Additionally, Mr. Hendricks reported DEQ will want to see an addendum completed on the previous water study to include new cost estimates and any revisions to the scope of work.

Council Member Geray inquired if the Council as a whole is in agreement on moving forward with this project.

Council President Gubler expressed he was.

Council President Garren expressed it is inevitable there is no getting around this because the system requires the infrastructure, and it's the Council's responsibility to ensure the long term health of the water system.

Council Member Geray expressed increasing the water connection fee is of parallel priority.

Mr. Scoresby reported they are getting extremely close to having the documents ready for the Council's review. There are a few calculations and an assessment of the value of the City's water rights which need to be completed.

Council President Gubler inquired if this could be accomplished by the next meeting. Mr. Scoresby indicated it could be done. The Council directed Mr. Scoresby to continue to work with Attorney Storer to meet that goal, and requested it be added to the next meeting agenda for discussion.

Mr. Hendricks reported ECIPDA will have a development contract prepared for the Council's review for the next meeting, as well as a price estimate from a bond attorney. Additionally, Mr. Scoresby will need to move forward on updating the water study for DEQ and he will have a document which outlines the fees associated with that prepared for the next meeting.

Mayor Andersen also requested Mr. Scoresby prepare an outline for a secondary water irrigation system, and instructed Clerk Roberts to include it as an item of discussion for the next meeting.

Fiscal Year 2018 Preliminary Budget Discussion: Mayor Andersen opened up the discussion by explaining the different options available to the Council on what percentage increases they would like to take on property tax, if any.

After further discussion, the Council did not support taking an increase in property tax this year.

Mayor Andersen then opened up discussion for the line item relating to building inspection fees by explaining there is very little future development in the City at this time so that number could

be reduced. After further discussion, it was estimated there is two dozen undeveloped lots spread throughout the City limits which could potentially be developed this next fiscal year.

He then provided a handout from Treasurer Sullivan which itemizes what makes up Miscellaneous Revenue as it tends to be a catch all.

Council Member Geray inquired why Equipment Reserves was increased so high this year. Treasurer Sullivan explained it was increased to cover the cost of the new dump truck, half would come from general and half would come from water.

Treasurer Sullivan explained Maintenance was increased this year to cover the costs of chip sealing the roads and walking path, resurfacing the tennis court, and city parking lot.

Mayor Andersen expressed the importance of leaving a cushion because when unexpected expenses do comes up it shows bad planning on the Council's part if they have to open up the budget. He further explained just because they increase some of the line items doesn't mean the City has to spend the full amount. He pointed out the Council is very conservative.

Council Member Geray expressed from his perspective the cushion already exists to cover unexpected expenses or projects which may come up this next fiscal year.

Council Gubler inquired why there was a \$32,000 increase for Capital Improvements. Treasurer Sullivan explained that is there for the Council to decide whether or not they want to replace the bathrooms in the Iona Square or keep up the maintenance on the current bathrooms.

Director Prouse reminded the Council if they are still considering the purchase of a street sweeper to keep that in mind while they review these numbers.

Treasurer Sullivan reported Council Member McNamara did discuss with her putting a request in to increase the Iona Historical Museum to \$2,000. After further discussion, the Council did not support making an increase at this time.

Treasurer Sullivan inquired if they want include the new construction of \$7,757. After further discussion, the Council decided they would take the new construction with no property levy increase.

Council Member Geray agreed to continue to work with Treasurer Sullivan to make sure the changes discussed tonight are updated on the spreadsheet accurately in preparation for the next meeting.

Eclipse Planning: Council President Gubler asked Director Prouse if he had received a price estimate yet for a 500 gallon fuel reserve from Leonard Petroleum.

Director Prouse reported he made contact, but has not heard anything back yet. However, the company did indicate they have everything in stock so putting it in place prior to the solar eclipse should be doable. Additionally, after the solar eclipse this would become a permanent fueling reserve for the City.

He further explained worst case scenario if they can't get this in place in time Conrad and Bischoff informed Director Prouse they could provide 500 gallon drums and gas could be manually pumped out as a second option for the solar eclipse.

Mayor Andersen is going to try to identify someone with a mobile ham radio as requested by Council President Gubler.

Chief Bowcutt inquired how many two way radios should be purchased. The Council directed him to price out a dozen two way radios. Additionally, they asked him to look into purchasing a couple defibrillators.

Chief Bowcutt inquired if camping in the park during this event would be allowed. The Council expressed there would be no special exemptions for this event, and to enforce city code as outlined.

Council President Gubler asked for authorization from the Council to move forward with the purchase of the 500 gallon fuel reserve.

Mayor Andersen expressed if the fuel reserve was to be located near the well house the requirements by Department of Environmental Quality (DEQ) needed to be checked into before any placement decisions were made, and asked to find something in writing.

Mayor Andersen entertained a motion. Council President Gubler moved to approve authorization to move forward on purchasing a 500 gallon fuel reserve tank not to exceed \$10,000. Council Member Garren seconded the motion. All in favor, motion carried.

Meeting adjourned 8:37 p.m.

COUNCIL APPROVED: July 18th, 2017

Brad Andersen, Mayor

ATTEST:

Shara Roberts, City Clerk