

**CITY COUNCIL WORK MEETING
NOVEMBER 15, 2016 – 6:00 P.M.
IONA COMMUNITY CENTER**

PRESENT: Mayor Brad Andersen, Council President Dan Gubler, Council Member Dan Garren, Council Member Rob Geray, Council Member Kathy McNamara, City Clerk Shara Roberts, Public Works Director Zech Prouse, Chief of Police Karl Bowcutt, and Treasurer Sullivan.

ABSENT: None.

VISITORS: Stephen Pinckard and Jeremy Harris

Mayor Andersen entertained a motion. Council Member Garren moved to add Christmas Party to the agenda. Council Member Geray seconded. All in favor, motion carried.

Christmas Party: Mayor Andersen reported the annual Christmas Party will be held on Thursday, January 5th at 6:00 p.m. located at Johnny Carino's in Idaho Falls.

General Update Rocky Mountain Power – Tim Solomon: Clerk Roberts reported Mr. Solomon was unable to be here tonight, and will reschedule for a future meeting.

PSI Environmental – Stephen Pinckard: The District Account Manager Stephen Pinckard introduced Jeremy Harris as the new Operations Manager for this area. Mr. Pinckard explained last year PSI donated a dumpster for the cleanup of Christmas trees, and asked if it was utilized, and if it is something the City would like to see again this year. After further discussion, the Council indicated they would like another dumpster for one week after Christmas for the disposal of trees. Mayor Andersen discussed advertising it more heavily in the newsletter and on the website.

Mr. Pinckard also gathered feedback from the Council on how customer service is going in the community. Mr. Harris expressed their goal is to provide service and safety to the communities they serve. He indicated if there are special events or projects going on in the community to let them know so they can get involved. In closing, Mr. Harris indicated they have a goal to meet with the Council at least once a quarter moving forward.

Electronic Utility Payments: Treasurer Sullivan expressed citizens are requesting more convenient payment methods for utility bills. She has researched different entities that provide these services, and gave the Council an overview. The entity she feels would meet the citizen's needs, and save the City money in return is Payment Service Network, Inc. (PSN), which is what the City of St. Anthony uses. It would cost \$39.95 per month for the service.

She explained the City would need to purchase the card reader for \$219, and if citizens wanted to use a credit or debit card they would be charged a convenience fee of \$2.32.

Another option citizens would have is to use an e-check with a .50 cent convenience fee. However, she explained if at least 85 customers went to paperless billing, and the City covered the .50 cent fee they would actually save money in comparison to what it costs the City right now to send out utility bills. The City of St. Anthony also puts a one time dollar credit on the individual's account if they sign up for paperless billing.

Council Member Garren expressed it was a good idea, and made sense to add convenience for the citizens, and overall save money each month to send out utility bills.

Clerk Roberts outlined it could also be used for all other types of payments the City's office receives.

Treasurer Sullivan indicated it was on the City Council agenda for approval tonight, but wasn't something they had to decide right away, and the Council could think about the information she presented and make a decision at a later date.

Caselle Software Upgrade: Treasurer Sullivan reported by December 2017 the City will be required to do a software upgrade. The quote she received from Caselle also includes an option called Software Assurance which would give the City unlimited upgrades and updates for the life of the support agreement. She explained the annual fee is \$5,400, but if you pay it once opposed to monthly you save \$270. Additionally, our monthly support fee is \$273 a month and will increase to \$450 a month. She indicated this software upgrade isn't required until December 2017, but she asked the sales representative if this price would be the same at that time, and he couldn't guarantee it. In closing, Treasurer Sullivan indicated a decision would need to be made during tonight's City Council meeting since the quote is only good till December 5th.

R-T Zoning: Clerk Roberts explained the purpose was to have a discussion regarding some of the recent issues occurring in the Residential Townhouse (R-T) Zone with accessory buildings, storage of recreational vehicles, and on-street parking. Additionally, what direction they would like to take regarding the recent proposal by Citizen Austin Catlin.

Council President Gubler outlined the code was put in place for a reason, to avoid neighbors infringing on each other's property and fire protection so it's important to remember that. He inquired if the proposed change was taken through the Planning and Zoning Commission. Clerk Roberts responded it was, and explained the Commission felt it was worth considering.

Director Prouse also recommended consideration of using the vacant lot which the City owns in the Country Haven Subdivision for overflow parking to help alleviate the on-street parking issues.

After further discussion, the Council expressed overall they were in support of trying to amend the code to allow for a small accessory building in the rear yard depending on lot size. They still expressed concerns with the allowance of a recreation vehicle (RV) pad as the majority of the R-T lots do not have the necessary space. However, an official decision on the direction they would like to take would need to take place during the City Council meeting.

General Discussion of New Police Vehicle: Mayor Andersen discussed in the past when the Police Department had an unmarked vehicle they received quite a few complaints from the public, and support from Council Members to have it marked. Mayor Andersen reported himself and Chief Bowcutt have discussed the different pros and cons of a marked vs. unmarked vehicle, and they are going to give it a few months to gage how things go.

General Discussion of Police Department Phone: Mayor Andersen discussed the importance of the community feeling like they can get hold of an Iona Officer when they are duty. After some discussion with, Chief Bowcutt they decided to keep the (208)-716-IONA number but to leave a voicemail indicating the officer's shift and instructions for calling dispatch for emergencies and calls for service. Additionally, they would be blocking text message capabilities on the phone.

Dog Licenses: Due to time constraints, this discussion took place during the City Council meeting.

Overnight Camping in Public Places: Due to time constraints, this discussion took place during the City Council meeting.

City Wide Survey: Due to time constraints, this discussion took place during the City Council meeting.

REPORTS: None.

Meeting adjourned 6:55 p.m.

COUNCIL APPROVED: December 20th, 2016

Brad Andersen, Mayor

ATTEST:

Shara Roberts, City Clerk