



## **Public Works Laborer**

### **Wage Range**

\$ 13.00 - \$ 18.00 Hourly

### **General Purpose**

Applicant shall perform a variety of entry level unskilled and semi-skilled work related to the installation, maintenance, and repair of municipal water systems. Applicant shall perform a variety of entry level skilled and unskilled tasks required for the upkeep of City parks, City grounds, City buildings and playing fields. Applicant shall perform a variety of entry level skilled and unskilled duties related to the construction, maintenance, or repair of City streets, alleys, storm drains, drainage swales, and City owned property. Currently this position shall be a full-time position that may transition into part time in the winter months. As the City continues to grow, this position will become an annual full time employment position.

### **Supervision Received**

Works under the direct supervision of the Public Works Director, or the Public Works Foreman.

### **Supervision Exercised**

None

### **Essential Functions:**

Applicant shall work as a team member, assisting Water Distribution Operators in installing, renewing, maintaining, and repairing water service lines, main lines, meter pits, and fire hydrants. Loads and unloads supplies; lifts and moves heavy objects; lifts and carries gravel, dirt, asphalt, wood, or other materials used in the maintenance of streets, structures, water system, or property owned by the City. Assists in maintaining City parks and irrigation facilities. Operates light equipment as needed to accomplish work assignments; mowing, trimming, snow removal, etc. Performs routine, minor maintenance, checking oil and fluids, tire air pressure, gauges etc. May be required to operate heavy equipment (backhoe, dump truck, snow plow, etc.). Responds to emergency and customer service calls while serving on 24-hour standby shifts, including weekends and holidays.

**Applicant shall perform all other duties as directed by the supervisor including but not limited to the description herein.**

## **Typical Qualifications:**

### **1. Education and Experience:**

- A. High School Diploma/GED;
- OR
- B. An equivalent combination of education and experience.

### **2. Knowledge, Skills, Abilities:**

Applicant must have some knowledge of operating basic manual and power hand tools. Small power equipment, such as a jack hammer, plate compactor, tapping machine, pipe saw, chain saw, weed whacker, etc. Must be able to clean and maintain tools to ensure proper working condition. Must have some basic knowledge of the hazards and safety precautions associated with heavy equipment operation and construction.

Applicant must have the ability to follow simple verbal instructions, perform strenuous manual labor, tolerate weather extremes in the work environment, communicate effectively, verbally and in writing and work effectively with fellow employees, supervisors, and the public.

### **3. Special Qualifications**

Must possess a valid Idaho driver's license.

Must obtain Class B Commercial Driver's License within one (1) year of employment.

Must obtain Water Distribution Operator-In-Training Licensure within one (1) year of employment. (Possession of Class I Water Distribution Operator license preferable).

Residency Requirement: Shall be expected, within six (6) months of hire to establish residence within a 30-minute notification to respond zone from the Public Works Administration Building located at 4988 Rockwood Avenue, Iona, Idaho.

Must complete 0.6 Continuing Education Units in Drinking Water annually to retain Class I license.

Must be able to communicate effectively verbally and in writing.

Must meet all requirements of the City of Iona Personnel Policy.

### **4. Probationary Period**

There shall be a **180**-day probationary period from the date of hire to review the performance of said employee. Once the probationary period is satisfactorily completed said employee shall be eligible to receive additional benefits from the city outside of the agreed upon rate of pay (holiday pay, paid time, etc.), said benefits shall be stipulated by the Mayor and City Council members. In the event the employee fails to complete the requirements of the probationary period the employee may be eligible for an extended probationary period or termination of employment. Health insurance benefits will begin the first day of the month following the 60th day of work. PERSI retirement benefits will begin on the first day of employment.

## **Work Environment:**

Tasks require a variety of physical activities generally involving muscular strain related to walking, standing, stooping, sitting, reaching, and lifting 50 pounds and occasionally up to 100 pounds. Talking, hearing, and seeing are essential to performing required job functions. Frequent exposure to changing weather conditions. Applicant may work near moving mechanical parts and may be exposed to

vibrations and loud noises. Applicant may be required to work in hazardous conditions and may be exposed to fumes, airborne particles, toxic or caustic chemicals, and moving traffic. Common eye, hand, finger dexterity is required.

**Disclaimer:**

The above statements describe the general nature, level, and type of work performed by the incumbent(s) assigned to this classification. They are not intended to be an exhaustive list of all responsibilities, demands, and skills required of personnel so classified. Job descriptions are not intended to and do not imply or create any employment, compensation, or contract rights to any person or persons. Management reserves the right to add, delete, or modify any and/or all provisions of this description at any time as needed with or without notice.